

## Village of Chenequa

CHENEQUA VILLAGE BOARD MEETING  
MINUTES OF MONDAY, AUGUST 8, 2011  
Unofficial until approved by the Village Board  
Approved as written (  ) or with corrections ( ) on 9-12-2011

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:00 p.m. on Monday, August 8, 2011, at the Village Hall, 31275 W. Hwy K, Chenequa. Legal requirements for notification of the news media were met.

Following is the attendance list:

Mr. Robert T. Foote, Jr. / President – present  
Ms. Jo Ann F. Villavicencio / Trustee – present  
Ms. Susan Wilkey/ Trustee – present  
Mr. Bronson Haase / Trustee – present  
Mr. Jack MacDonough/ Trustee – present  
Ms. Carol Manegold/ Trustee – present  
Ms. Dwyn Von Bereghy / Trustee – present  
Attorney Michelle Wagner / Village Attorney - present  
Mr. Robert Douglas / Administrator -Police Chief – present  
Ms. Bonita Zimdars / Clerk-Treasurer – present

### Public Attendance

Rod Stotts; Jack Edwards

### Public comment period

None.

### Review and consider 2010 Financial Audit Report from Lake Country Fire & Rescue and the 2010 Annual Report as presented by Fire Chief Jack Edwards and Fire Board President Rod Stotts.

Rod Stotts reviewed the audit saying the department came in approximately 11% under budget for operations for 2010. There was also \$75,000 placed in contingency. He noted the fact that the department experiences a delay in cash flows and therefore uses a line of credit to meet expenses. President Foote asked how the current year looked so far, and Mr. Stotts told him the department was \$65,000 below the lateral rate. He also said summer months are the heaviest for labor costs. Mr. Stotts said LCFR was advised to go to a flat charge rather than using an itemized charge. He said the billing was ahead of the budgeted revenue. He noted that some of the LCFR paramedics had received their certificates last month, finishing well ahead of the projected end-of-the-year date. Trustee VonBereghy asked why there was no detail of the accounts receivables. Mr. Stotts told her there were primarily medical collectables. Trustee Wilkey asked for an explanation of the cash flow delays. Mr. Stotts said it is similar to the way a doctor gets paid at a later date. He explained that private companies give a greater payment but it takes longer to receive that payment. Trustee Haase asked what "satisfactory payment" would mean to the department. Mr. Stotts responded it would be 62% -64%. Trustee Haase then asked if the projected budget was planned for less and Mr. Stotts told him it was. Trustee Von Bereghy asked if the bulk of the calls were for EMS, and she was told they were. Mr. Stotts said the department also receives revenues from other municipalities, and has a retainer with both Oconomowoc Hospital and Aurora Medical Center. He said LCFR had the only paramedic intercept in the County. Next the annual report was reviewed. Trustee Manegold questioned the numbering system used for the vehicles. She was told the numbering system was a way of identifying the station and the engine. President Foote said the level of protection for the Village of Chenequa is now substantially higher since the new fire department formed. Trustee Haase said he was impressed at how well the business was run. Next Chief Edwards explained the handouts. He said it was a staffing report and showed the calls that came in. He said Chenequa activity has increased over the last two years. He also said the 2006 LCFR ambulance was problematic, and gave examples of when the ambulance failed. He said the ambulance would be revamped at a total cost of approximately \$80,000, with Chenequa's portion of that cost being approximately \$8,000.00.

### Approve minutes of the July 11, 2011 Board Meeting.

Motion (Wilkey, Haase) to approve the minutes of the July 11, 2011 Village Board meeting, Carried Unanimously.

**Clerk/Treasurer**

**Present invoices for approval.**

Motion (Haase, Villavicencio) to approve the bills as presented, *Carried Unanimously.*

**Report on Investment activity.**

Investments were reviewed. No action was taken.

**Review and consider Certified Survey Map submitted by Timothy H. and Judith J. Fredman, James L. and Sheila G. Ochowicz, and Phillip and Karen Sonderman being a part of the NW ¼ of Sec. 27, T8N, R18E, Town of Merton, Waukesha County, per Village Code 6.18 extraterritorial jurisdiction.**

This item was tabled due to the fact that the Town of Merton had not yet acted on it.

**Review and consider updated Intermunicipal Agreement for the Municipal Court, adding the Village of Merton.**

Administrator/Police Chief Douglas explained that Chenequa was an original founding member of the Court, and is part owner. He said many municipalities have been added since the Court was first started. The Court is located on the second floor of the Oconomowoc City Hall.

Motion (MacDonough, Von Bereghy) to approve the updated Intermunicipal agreement for the Lake Country Municipal Court, adding the Village of Merton, *Carried Unanimously.*

**Review and consider new line of credit with Town Bank for Lake Country Fire & Rescue.**

Trustee VonBereghy said the rate of 3.75% should be locked in as soon as possible.

Motion (MacDonough, Von Bereghy) to approve the new line of credit with Town Bank for Lake Country Fire & Rescue, *Carried Unanimously.*

**Committee Reports**

**Public Safety** – no report.

**Operations** – no report.

**Plan Commission** – did not meet.

**Open Space** – no report.

**Board of Appeals** – no report.

**Personnel Committee** – no report.

**Hwy 83 Task Force** – no report.

**Emergency Government Committee** – no report.

**Lake Management Ad Hoc Committee** – no report.

**Police Commission** – no report

**Lake Country Fire and Rescue Board** – extensive discussion was held earlier in the meeting.

**Report of Village Administrator.**

Administrator/Police Chief Douglas said due to recently enacted legislation a new grievance procedure would be forthcoming for review by the Village Board in order to comply with the new requirements.

**Report of Village President**

No report.

**Report of Village Attorney**

No report.

**The Chenequa Village Board may enter into closed session pursuant to Wisconsin State Statute §19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Participating in the closed session will be the Village Board, Village Attorney and the Village Administrator.**

The board did not go into closed session.


**Agenda items to be considered for future meetings of the Village Board.**

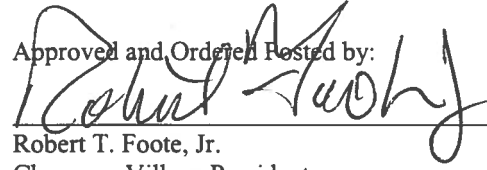
Trustee Manegold said she had many people asking her about replacing trees. She said she would like the policy reviewed – looking at both the history and the ordinances themselves. She said a number of people feel the ordinance is too restrictive. Administrator/Police Chief Douglas said the Building/Zoning Ad-Hoc Committee reviewed all of the ordinances a few years ago. Trustee Haase asked for the zoning ordinance. President Foote asked to have this concern placed as an agenda item on the September Village Board agenda.

**Adjournment.**

Motion (MacDonough, Haase) to adjourn the August 8<sup>th</sup> meeting of the Village Board at 7:48 p.m., Carried Unanimously.

Respectfully submitted by:

  
Bonita Zimdars  
Clerk/Treasurer

Approved and Ordered/Posted by:  
  
Robert T. Foote, Jr.  
Chenequa Village President