

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE PLAN COMMISSION MEETING

Minutes of Monday, December 13, 2010.

Unofficial until approved by the Plan Commission.

Approved as written (✓) or with corrections () on 12-11-11

The regular monthly meeting of the Plan Commission of the Village of Chenequa was held at 6:00 p.m. on **Monday, December 13, 2010**, at the Village Hall, 31275 W. Hwy K, Chenequa, Wisconsin. Legal requirement for notification of the news media had been met. The following Commission members were in attendance:

Mr. Foote / Chairperson - present
Ms. Wilkey, Mr. Bellin, Mr. Zlotocha, Mr. Pranke / Members - present
Ms. Surles, Mr. Keidl / Member - absent
Mr. Tising / Building Inspector - present
Attorney Susan Sager / Village Attorney - present
Mr. Douglas / Police Chief-Administrator - present
Ms. Little / Deputy Clerk - present

Attendance

Tom Touchett, Susan Touchett, Bill Winters, Judy Stark, Bill Groskopf and Mary Sellers

Public Comment

None

Chairman's Report

None

Approve Minutes of the October 11, 2010 Plan Commission Meeting.

Motion (Pranke, Wilkey) to approve the Plan Commission minutes of the meeting held October 11, 2010. *Carried Unanimously.*

Final: Review and consider plans for a new single-family dwelling submitted by Tom and Sue Touchett at 4675 N. Pine Meadows Lane.

Zoning Administrator Douglas said the plans meet all requirements established by the Village of Chenequa Codes 5 and 6 and recommended final approval. Building Inspector Tising recommended approval of Phase I and II. Motion (Bellin, Pranke) to give final approval to plans submitted by Tom and Sue Touchett for their property located at 4675 N. Pine Meadows Lane. *Carried Unanimously.*

Review and consider Certified Survey Map submitted by Moose Lake Partners, LLP being a combination of a part of Lot 1, C.S.M. No. 8920, a part of Lot 18 of Moose Lake Gardens in the Northwest ¼ of Section 29 and the Northeast ¼ of Section 30 and a part of Lots 13, 14 and 15 of Hasslinger's Plat No. 2 in the Northeast ¼ of Section 30, all in Township 8 North, Range 18 East, Town of Merton, Waukesha County, Wisconsin per Village Code 6.18 extraterritorial jurisdiction.

Zoning Administrator Douglas explained this CSM was for a combination of two lots that were separated by Hasslinger Drive and the owner wished to combine the lots to make one single lot. There would be no building on Outlot 1. The combination of the two lots would allow for additional square footage for a larger home. Ms. Sellers advised that the Outlot is a drainage easement for the subdivision. Sellers

would be responsible for the storm water and maintenance thereof. Motion (Wilkey, Pranke) to approve the CSM submitted by Moose Lake Partners, LLP. *Carried Unanimously.*

Ms. Sellers did leave with the Plan Commission a CSM that needed to be executed with the appropriate signatures.

Review and consider Certified Survey Map submitted by Louis DeFrancesca, Rocco Sapienza and Patrick Conway being a part of the NE. ¼ of the SW ¼ and NW. ¼ of the SE. ¼ of Section 19, T.08N., R.18E., Town of Merton, Waukesha County, Wisconsin.

Zoning Administrator Douglas explained this CSM. This division was approved many years ago but was never recorded by the County. This is a redo. Motion (Bellin, Pranke) to approve the CSM submitted by Louis DeFrancesca, Rocco Sapienza and Patrick Conway. *Carried Unanimously.*

Review permit reports covering permits issued for October of 2010 and all open permits.

Building Inspector Tising has issued 90 permits year-to-date. The number is down a little this year. We usually issue between 100-110 permits. Tising advised we are losing old structures; usually 2-3 houses/year are tear downs.

Administrator's Report

Zoning Administrator Douglas discussed issues with *chenequa.org* email addresses. Ms. Zimdars has not been receiving confirmation responses for attendance by members of various committees. Suggestions were discussed on how to improve this problem.

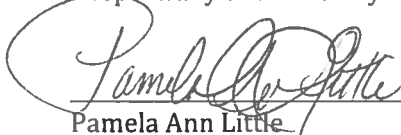
Building Inspector's Report

None

Adjournment

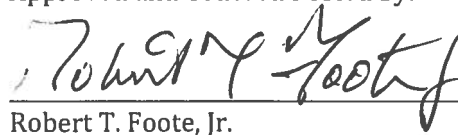
Motion (Pranke, Zlotocha) to adjourn the meeting at 6:30 p.m. *Carried Unanimously.*

Respectfully submitted by:



Pamela Ann Little
Chenequa Deputy Clerk

Approved and Ordered Posted by:



Robert T. Foote, Jr.
Chenequa Village President