

## CANDIDATE DATA FORM

### PERSONAL INFORMATION

Name (Last/First/Middle)		
Home Address		Business Address
E-mail Address for Contact		City/State/Zip Code
Home Phone	Business Phone	Cell Phone
Current Employer & Position		Current Annual Salary
Have you been known by different name(s)? Yes <input type="checkbox"/> No <input type="checkbox"/>  If so, please indicate name(s):	Are you at least 18 years of age? Yes <input type="checkbox"/> No <input type="checkbox"/>	Date you would be available to begin employment?
Are you a U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>	A valid license is required for this position, please provide Driver's License Number: State of Issue:	

### EDUCATION

Name of High School	Location (City, State)	Graduated (Y/N)	Highest Grade Completed	GED/HSED (Y/N)
Name of Institution	Location (City, State)	Dates Attended From/To		Major/Minor
Undergraduate				
Graduate				
Other				

### PROFESSIONAL LICENSES/CERTIFICATES

Type:	Expires on:	Registration Number:
Type:	Expires on:	Registration Number:
Type:	Expires on:	Registration Number:
Type:	Expires on:	Registration Number:
Type:	Expires on:	Registration Number:

### EMPLOYMENT HISTORY

Please begin with current or most recent employer.  
List chronologically all employment, including summer or part-time employment. If unemployed for a period, indicate such and provide dates of unemployment. If you need to furnish additional employment information, please attach sheets of this same size.

Employer	Address	Phone	Position Title	Dates Employed From/To Mo./Yr.	Supervisor Title



Name:  
Position:  
Company/Institution:  
Complete Address:  
Business Phone: Cell Phone:  
Email Address:

Name:  
Position:  
Company/Institution:  
Complete Address:  
Business Phone: Cell Phone:  
Email Address:

Have you ever been dismissed or forced to resign in lieu of termination from any employment  Yes  No If yes, please explain completely:

## CRIMINAL HISTORY

Have you ever been convicted of a crime (felony or misdemeanor)?  Yes  No Do you have any pending criminal charges (felony or misdemeanor)?  Yes  No

If yes, please explain the nature of the conviction or charges, including the location and date. (Use additional pages if necessary)

*(A conviction or pending charge will not automatically disqualify you from employment. Each case will be considered as it relates to the position.)*

Note: Comprehensive civil, criminal and financial background check is required of all applicants. Psychological and physical exam including drug test also required.

## APPLICANT'S STATEMENT

I certify that all information provided herein is true and complete to the best of my knowledge. I certify that the information given by me in this application is true, correct, and complete. I understand that if any of the information provided is discovered to be false, incorrect, or misleading, or if there are misrepresentations or omissions, it shall be cause for Village of Chenequa to deny me employment or to terminate my employment once I am employed.

I authorize investigation of the statements I have made in this application. I authorize any party, including companies, schools, agencies, or persons, to give any information requested by the Village of Chenequa to evaluate my application, background, credentials, and qualifications for employment. I release all companies, schools, agencies and persons from any liability that may result from providing, obtaining, or acting upon such information.

I agree to sign and submit this application electronically, and to conduct future communications regarding my application electronically to the extent requested by the Village of Chenequa.

By typing in my name below, I certify that I have read and agree with these statements. Further, by typing in my name below, I understand that I am attaching my electronic signature to this application and that my electronic signature is legally binding under applicable state and federal law to the same extent as an ink signature.

Electronic Signature of Applicant:

[Sign or type first name, middle initial, and last name into the Electronic Signature box.]

Date:

[Type today's date into the box]

## CONFIDENTIALITY REQUEST AGREEMENT

Wisconsin Law provides that the identity of applicants may be kept confidential if the applicant, in writing, requests that his or her identity remain confidential. The identity of applicants who have requested confidentiality in writing shall remain confidential until such time as the applicant becomes a finalist for the position.

By typing in my name below, I hereby request that my application for consideration to serve as Chief of Police/Administrator for the Village of Chenequa be treated as confidential. I understand that under the law of the State of Wisconsin the identity of the finalists for the position is a matter of public record. I further understand that I am attaching

my electronic signature to this confidentiality request and that my electronic signature is legally binding under applicable state and federal law.

Electronic Signature of Applicant:

[Sign or type first name, middle initial, and last name into the Electronic Signature box.]

Date:

[Type today's date into the box]

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